

## 2016 Greenville St. Patrick's Day Parade

We are excited that you wish to participate in the Greenville St. Patrick's Day Parade, presented by the Ancient Order of Hibernians, Michael Collins Division. The 2016 Greenville St. Patrick's Day Parade will be held, **RAIN OR SHINE**, on **SATURDAY, MARCH 12, 2016** and will begin promptly at **4:00pm**.

Note the following items that are important to remember about the parade:

1. The St. Patrick's Day Parade is a celebration of Irish heritage and culture. To this end, we ask that all parade participants dress in festive attire and that each entry in some way reflect an Irish theme. Derogatory stereotypes, vulgar language or portrayals, or otherwise offensive material will result in your entry being disqualified with **NO REFUND** of the entry fee. This is meant to be fun, and any attempts to insult or degrade any person, group, etc. **IN ANY WAY** will not be tolerated.
2. Politicking is discouraged in the St. Patrick's Day Parade. Any group that wishes to push a political agenda will be asked **NOT** to participate.
3. The drop off point for participants is the parking lot at Washington St. and 9th St. The pickup point is the parking area on the corner of 2nd St. and Evans St.. The easiest directions after dropping your participants off and then heading to the pickup area will be to take Dickenson Ave. to the right, take a left onto Greene St., turn right on 2nd St. and proceed to the intersection with Evans.
4. **PLEASE** see the enclosed **PARADE ROUTE** map in this packet.
5. The parade line-up information will be sent **VIA EMAIL** to all parade participants that provide a valid email address, and will be posted on our **PARADE FACEBOOK PAGE** ([www.facebook.com/StPatsGreenville](http://www.facebook.com/StPatsGreenville)) no later than **FRIDAY, MARCH 4, 2016**.

Please find the enclosed Guidelines and Fee Schedule for your information. These items include a lot of information so be sure to review it all completely. If the packet does not answer all of your questions, please feel free to contact the Parade Committee at [parade@pittcountyaoh.org](mailto:parade@pittcountyaoh.org).

Please complete the parade entry form on the website ([www.pittcountyaoh.org/paradeform.html](http://www.pittcountyaoh.org/paradeform.html)) and submit your payment via PayPal no later than **FRIDAY, February 26, 2016**. All entries *after* this date will be subject to review by the Parade Committee, and may be rejected with a refund.

All time and labor involved in organizing the Greenville St. Patrick's Day Parade is proudly volunteered by the AOH Michael Collins Division and its members' families and friends. Entry fees collected are used to pay for expenses incurred

and the remainder will be remitted to the AOH Michael Collins Division for its charitable use in the Pitt County community. Some of the charitable projects of the AOH include the Riley's Army, the Greenville Ulster Project, and various other religious and service oriented causes both locally and nationally. The AOH Michael Collins Division is not affiliated with any political party, and no contribution to this organization will go toward endorsing any political candidate or faction.

We are a 501(c)(3) non-profit organization, and all donations, sponsorships, and entry fees are tax deductible under these regulations.

We look forward to working with you and having you participate in the Greenville St. Patrick's Day Parade. Your participation and cooperation will make this event a success, and is greatly appreciated! Thank you!

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## Parade Guidelines

Please read ALL of the following information carefully.

1. Overall Guidelines:

- a. There shall be an adult or responsible person in charge of every float or entry. This person should remain with the entry for the entire parade.
- b. The parade chairperson will be the final authority if unusual questions arise.
- c. There will be **ONLY ONE** St. Patrick in the parade, and he will be on the official AOH float arranged by parade officials.
- d. All vehicles should be driven by NC licensed drivers.
- e. All units should depict a St. Patrick's Day theme, and all participants should be festively attired.
- f. The parade chairperson and the AOH Michael Collins Division reserve the right for final approval of all entries. If the entry is not allowed, the entry fee will be refunded **UNLESS** the entry breaks the rule regarding insult or degradation (see cover letter).
- g. All entries **MUST** be identified along with the occupants (names, titles, positions, etc.). Signs should be neat, legible, and presented in a professional manner.

- h. The AOH Michael Collins Division will not be responsible for any items lost during the parade.
- i. The parade will be held **RAIN OR SHINE**, but will be canceled in the event of lightning or other dangerous conditions.

2. Safety Guidelines:

- a. To protect the safety of parade spectators, the throwing of **CANDY** and **GIFTS** will be prohibited. If you wish to distribute candy or other materials to parade spectators, a person or persons **MUST** walk next to your entry and **HAND** the items to the crowd.
- b. Any float or entry with children under the age of 16 **MUST** have an adult supervisor present at all times.
- c. It is advised by the AOH Michael Collins Division that all young children should **REMAIN SEATED** for the entire parade and any time that the entry is in motion.
- d. Please instruct the riders of your float to find a safe, stable position for the ride and to remain in that position for the duration of the parade. They should not walk around, swing from, or hang off of the floats, trailers, etc.
- e. Professional floats will have a **MAXIMUM WEIGHT LOAD CAPACITY OF 2,200 LBS**. No straw, hay, or pine needles may be added to these floats. Any other item placed on the float shall be removed promptly at the end of the parade.

3. Line-up Times and Locations:

- a. All entries will stage and line up along W. 9th St. You will receive a designated line-up time for your entry. This information will be emailed to participants and will be available on our **PARADE FACEBOOK PAGE** ([www.facebook.com/StPatsGville](http://www.facebook.com/StPatsGville)) no later than Friday, March 4, 2016. This will be your official position in the parade, and your entry **SHOULD REMAIN IN THAT SPACE UNTIL THE PARADE BEGINS**. It is **VERY** important that you arrive at the staging area promptly at your designated time. This will allow for orderly organization of parade entries.
- b. Once you arrive at your line-up position, an AOH Michael Collins Division volunteer will give you any additional materials or directions. If you have any problems, volunteers will be able to help direct you and your organization members to your place in the line-

up. There will also be an **INFORMATION BOOTH** set up at the corner of Evans St. and W. 9th St. if you have any questions/issues.

4. Parking:

- a. Parking will be at a premium on parade day in the staging area. Any entry that has more than one person is strongly encouraged to carpool to the staging area. Vehicles not in the parade **WILL NOT BE ALLOWED** into the staging area. Personal vehicles may drop participants off at the staging area, but must leave the area itself open for participating vehicles.

5. Entry Fees:

- a. **ALL PARADE ENTRY FEES MUST BE PAID PRIOR TO THE BEGINNING OF THE PARADE! NO EXCEPTIONS!**

6. Dress:

- a. Please dress festively and in keeping with the St. Patrick's Day theme. Keep current weather conditions in mind, and remember that conditions may change during the parade. Please bring appropriate accessories in case of this possibility.

Feel free to contact us at [parade@pittcountyaoh.org](mailto:parade@pittcountyaoh.org) should you have any further questions, concerns, etc. about the guidelines and rules for the Greenville St. Patrick's Day Parade.

Thanks for your participation, and we'll see you on **MARCH 12, 2016!**

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### 2016 Parade Fee Schedule

Professional Float: <i>Provided by Naylor Floats, Inc.</i>	Full (title banner on both sides) - \$600 Half (title banner on one side) - \$300
ing Band Sponsor:	\$300
Shrine Patrol Sponsor:	\$250
Equestrian:	\$175
Multi-Vehicle (MAX 5):	\$70-\$120
Homemade Float (Truck/Trailer):	\$100

Single Vehicle:	\$70
Walking Group:	\$50
Scout Troop:	\$35
Church/Religious Organization:	\$30
Police/Fire/Military:	NO CHARGE
Other:	Negotiable

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